

Release Version U2003.5

Menu 1

Order Entry

Option to pull up online catalog page from order entry

AccuTerm 2k2 Users Only

Menu 1.2 – Order Entry

You can now access the online catalog page, www.johnstonesupply.com from the order entry screen. Enter the item, at the quantity prompt, enter "U" <enter>, the online catalog page will display. To return to order entry, click on the RETURN button at the bottom of the catalog page.

```

--ITEM NUMBER--  --QUANTITIES--
LN  DESCRIPTION  ORDER INVC D PICK  B/O
001 b10-120      U####
      083S DRYER 3/8 ODF LIQUID DRIER
    
```

New option to reprint an invoice on plain paper

Menu 1.30 – Reprint Invoice on Plain Paper

This reprint program works just like menu 1.10 – Reprint Invoice. Menu 1.10 allows the use of pre-printed invoice paper. Menu 1.30 prints on plain paper and will print both the logo and lines. Menu 1.30 will be the base invoice print program for signature capture at the counter.

Example Invoice re-printed with Menu 1.10

```

REL# - 04494972001
11710 CENTRAL PKWY
JACKSONVILLE, FL 32224 *FAXED INVOICE* 06/18/03 494972
visit our website @ www.johnstone-jacksonville.com 75115 7129

75115 CUST P/U 06/18/03 NET 10TH NEXT MONTH 04 Y 1
CHADDOCK REFR NOT TAXABLE CHADDOCK REFR NOT TAXABLE
P.O. BOX 47186 P.O. BOX 47186
JACKSONVILLE FL 32247 JACKSONVILLE FL 32247

TAX EXEMPT # 26-00-171304584 CERT # 60190025024 UNIVERS. THOMAS P CHADDOCK
B/O
***** INVOICE REPRINT *****
ASK US ABOUT OUR LINE OF COMMERCIAL EQUIPMENT
1 1 1 0 B10-119 083 DRYER 10.17 10.17
2 1 1 0 B10-120 083S DRYER 10.17 10.17
3 1 1 0 B10-121 084 DRYER 10.67 10.67
4 1 1 0 B10-122 084S DRYER 10.67 10.67
5 1 1 0 B10-093 PSG-4MF SIGHT GLASS 12.62 12.62
6 1 1 0 B10-091 PSG-3S SIGHT GLASS 10.25 10.25
7 1 1 0 B10-090 PSG-3MF SIGHT GLASS 10.25 10.25
8 1 1 0 C19-870 998-E022-01 POLYOL ESTER 38.84 38.84
9 1 1 0 B92-373 R134a-30STD REFRIGERANT 88.54 88.54
# CNTS = TOT WT =

TOTAL UNITS SHIPPED : 9 MERCHANDISE TOTAL 202.18
CASH $ CHECK # MISC CHARGES 0.00
SALES TAX
FREIGHT AMOUNT
BUYER: DAVID ** THANK YOU, Chad Walton TOTAL 14:05:14 202.18
    
```

Example Invoice re-printed with menu 1.30

```

ORDER # 04-494972-001
W/C - INVOICE * * PAGE 1
06/18/03

JOHNSTONE SOUTH
11710 CENTRAL PKWY
JACKSONVILLE, FL 32224

SOLD TO: CHADDOCK REFR NOT TAXABLE SHIP TO: CHADDOCK REFR NOT TAXABLE
P.O. BOX 47186 P.O. BOX 47186
JACKSONVILLE FL 32247 JACKSONVILLE FL 32247

***** INVOICE REPRINT *****
# POP | TERMS | SHIP METHOD | CUSTOMER # | INV DATE | INVOICE#
75115 | NET 10TH NEXT M | CUST P/U | 7129 | 06/18/03 | 494972

***** INVOICE REPRINT *****
1 1 1 0 B10-119 083 DRYER 10.17 10.17
2 1 1 0 B10-120 083S DRYER 10.17 10.17
3 1 1 0 B10-121 084 DRYER 10.67 10.67
4 1 1 0 B10-122 084S DRYER 10.67 10.67
5 1 1 0 B10-093 PSG-4MF SIGHT GLASS 12.62 12.62
6 1 1 0 B10-091 PSG-3S SIGHT GLASS 10.25 10.25
7 1 1 0 B10-090 PSG-3MF SIGHT GLASS 10.25 10.25
8 1 1 0 C19-870 998-E022-01 POLYOL E 38.84 38.84
9 1 1 0 B92-373 R134a-30STD REFRIGER 88.54 88.54

# CNTS = TOT WT =

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CASH $ CHECK # MISC CHARGES 0.00
SALES TAX
FREIGHT AMOUNT
BUYER: DAVID ** THANK YOU, Chad Walton TOTAL 202.18
    
```

Menu 5

Price Maintenance/Price Books

New report showing customer discounts

Menu 5.23 – Customer Discount Listing

This new report will list customer number, customer name, co#, class, product, vendor and customer discount; based on discounts entered in menu 5.3 -Customer Discounts. To run, use menu 5.23, select the printer number to print to or 'FT' for file transfer, press <enter> to print or file transfer the report.

Menu 8

Inventory Control

Inventory Adjustment Value Report

Menu 8.4A - Inventory Adjustment Value Report

Additional options have been added to this report. Options include selecting by warehouse and by vendor.

```
INVENTORY ADJUSTMENT VALUE REPORT
*****

HIT RETURN TO CONTINUE, 'END' TO EXIT :

ENTER STARTING DATE TO SELECT (MM/DD/YY) :06/01/03

ENTER ENDING DATE TO SELECT (MM/DD/YY) :06/30/03

ENTER WAREHOUSE (3N) OR [ENTER] FOR ALL ?001

ENTER AOC VENDOR (IE A391) OR [ENTER] FOR ALL ?A630
```

Menu 11

Sales Analysis

Customer Activity Analysis - print only active customers

Menu 11.2.1 Customer Activity Analysis

This report has been modified, only customers with sales activity during the proceeding 24-months will be printed.

New List of items sold report

Menu 11.15 – List of Items Sold by Customer (FT Only)

This non-printed report lists the customer name, city, state, customer number, part numbers, descriptions, category, sold price and quantities sold for the specified period. It is saved as a file on your PC called 'ft.txt' in a folder called PICK on your C: / drive (manually created.)

```
LIST OF ITEMS SOLD BY CUSTOMER

ENTER COMPANY (2N) OR <CR> FOR ALL ?01

ENTER CUSTOMER NUMBER ?1005

ENTER BEGINNING DATE (MM/DD/YY) ?01/01/03

ENTER ENDING DATE (MM/DD/YY) ?06/01/03

HEADING OPTIONS:
1) JAN - MAR
2) JAN - JUN
3) JAN - SEP
4) JAN - DEC
ENTER 1 2 3 OR 4 ?2_
```

Headings are printed as Qty1, Qty2, Qty3 Etc...(For Jan, Feb, Mar etc...)

Email address - added to Customer Master MaintenanceMenu 12.2.2.2 – Customer Master Maintenance

Field 17- Email Address - currently this field can be used only for reference. In the future, use this field when Signature Capture is enabled. Invoices will be emailed to the recipient listed in field 17.

14. PP FRT LB	32. AUTH BUY REQ
15. FLYER FLAG	33. VIP REPORTING
16. NO PRICES	34. SPLIT CREDIT MEMO
17. EMAIL ADDR tammi.frank@johnstonesupply.com	

New flags for invoice faxing and emailing at EODMenu 12.2.2.2 – Customer Master Maintenance

In field 31 – Fax Inv at EOD new options have been added for future use with *Signature capture, and *Xpedite – all options include:

F = Fax Invoice at EOD and Statement at EOM (Using Xpedite)

*I = Fax Invoice at EOD only

*FS = Fax Statement at EOM only

N = Do not print Statement

*FE = Fax and Email Invoices at EOD and Fax Statement at EOM

Customer Detail Maintenance Listing**All companies combined on Report.**Menu 12.2.24 Customer Detail Maintenance Listing

Previously this report listed the total sales year-to-date. The report has been changed to list all companies and the total sales for the last 12-months combined.

Print Listing of Customers ABCD RankingMenu 12.2.40 Customer ABC Report

All customers have been assigned an A, B, C or D ranking according dollars. It is flashed on the screen in order entry after you put in the customer number but before the first screen is displayed. Customers are ranked based on total annual purchases from all branches. Customer will be ranked as an

"A" Sales dollars are greater than \$10,000/year,

"B" Sales dollars are \$5,000- \$9,999/year,

"C" Sales dollars are \$1,000-\$4,999/year,

"D" Sales dollars are less than \$1,000/year.

Customers will be ranked as an "N" if they have been a customer for less than one-year and sales dollars remain under \$5,000. To run, select menu 12.2.40, select printer number to print. Select A, B, C, D, N or <enter> for all.

Print Listing of all Corp. Product CategoriesMenu 12.3.34 Product Category Listing

To run, select menu 12.3.34, select printer number to print, "C" to continue, a numerical listing of all Corp. Product Categories will print.

Screen resorted

Menu 19.1 – Customer Orders Not Purged

This screen has been re-sorted to show open orders by date first, then completed orders by date. Previously this screen sorted only by date requiring the users to scroll through all orders to find an open order.

Option to pull up online catalog page from stock status

Menu 19.6 – Stock Status

AccuTerm 2k2 Users Only

With a catalog item on the stock status screen, press ‘U’ <enter> to display the catalog page from www.johnstonesupply.com. Currently only Johnstone Catalog items are listed. Once the url (web address) is known non-catalog items can be added.

The screenshot shows the 'STOCK STATUS INQUIRY' screen with a table of items and a browser window displaying the Johnstone Supply website. The browser window shows the 'Liquid Line Driers' product page with a table of specifications.

ITEM NO.	HAZ U/M	ITEM DESCRIPTION	DISC P/C	SUBSTITUTE ITEMS									
B10-120	EA	083S DRYER	N	317-01									
S 3/8 ODF LIQUID DRIER													
REGULAR PRC	CORE CHG	AVERAGE COST	BRANCH COST	DIR COST	VEND#	SP							
11.87	0.00	5.967	6.530	6.116	A480	25							
WHSE	LOC	ON HAND	ON ORDER	SOLD TODAY	ON B/O	IN PICK	AVAIL	CON IP	EQO	ROP	MTD	YTD	QTY LY
A 1	SG4	90	0	0	0	0	81	9	11	20	12	65	152
A 2	T16	6	80P	0	0	0	1	5	14	15	14	110	195
B 3	c5b	74	0	0	1	1	73	7	5	3	24	106	
B 4	SR8	49	0	0	0	0	49	8	12	9	39	75	
A 5]]]]	30	0	0	3	3	27	10	10	15	66	91	
A 1	WC	34	25	0	0	0	26	19	14	26	195	428	
A 2	SRG1	14	0	0	0	0	11	3	13	6	75	121	
A 1	SR3A	0	8	0	0	0	0	8	5	4	39	75	
TOTAL		297	113	0	0	0	12	268	17	87	83	613	1243
		11.87	10.38	10.06									AVAIL 81

The browser window shows the Johnstone Supply website for 'Liquid Line Driers'. The page title is 'Liquid Line Driers' and the subtitle is 'Large Selection in Both Flare and Sweat Connections'. The page lists several features and specifications for the driers, including heavy gauge steel shell, compatibility with existing and new refrigerants, and UL listing up to 2500 PSIG ultimate strength. A table of specifications is also visible:

Order #	Mfg. #	Conn. Size	R22 Capacity A/C	R12/R134a Capacity Refrig.	R22 Capacity Refrig.	R5 C
B10-111	032	1/4" SAE	1-1/2	1/2	1/2	1/2
B13-633	PF032MF	1/4" SAE	1-1/2	1/2	1/2	1/2
B10-112	032S	1/4" ODF	1-1/2	1/2	1/2	1/2

Menu 27

PO Forecasting Menu

Print ABC ranking and Seasonal Flag

Menu 27.4 Report Forecast

Report will now display the ABC Ranking and Seasonal Flags

Menu 32

Corp Transmissions

Address 3 line added to PO transmission

Menu 32.9 – Purchase Order Transmissions

Previously when transmitting a PO to Corporate, the only Address 1, Address 2, City, State and Zip code were transmitted to Corp. The Address 3 line is now included.

New option to bypass OE open order check

Menu 35.9 – Order Entry Open Order Check

Parameter to bypass specified customers for the Open Order check in Order Entry. Enter the customer number, select line 1 Flag, and enter an 'N' if you do not want that customer to check open orders for this customer.

You can enter "DEFAULT" at the customer prompt on this screen and enter "N" in field 1 and the system will NOT check open orders or open quotes.

CUSTOMER: -----	NAME:
1. FLAG	

New parameter for receiving and updating vendor information

Menu 35.10, field 5 – Receive and Update Vendor Buying during EOD

Parameter to choose whether or not to receive and update the Vendor Master (12.4.1.2) information. "Y" to Receive and Update, "N" not to Receive and Update. Vendor Buying information (Menu-12.4.1.5 and 12.4.1.6) will always be updated for viewing in Notes.

EOD Update Parameter Maintenance

1. Print List of New Products to Maintain	N
2. Bulk Maintain New Products	Y
3. List PO's with Differenct Costs than Received	Y
4. List of Contract Prices with Cost Changes	Y
5. Receive and Update Vendor Buying during EOD	Y

Enter Line#, Backout, DELETE, Edit, 0 to Accept