NOTES Any Menu Path

Product notes, customer notes, vendor notes, and purchase order notes will automatically display when in Order Entry, purchase orders or stock status.

**To ENTER NOTES** type 'NOTES' at any menu path prompt (a prompt that requests a menu path).

Select 1 - Product Notes

Select 2 - Customer Notes

Select 3 - Vendor Notes

Select 4 - Purchase Order Notes

Product notes automatically display in Order Entry, Stock Status, and Purchase Order Entry. Customer notes will display in the Order Entry Screen.

Vendor notes will display in Purchase Order Entry.

Purchase Order notes will show up in Purchase Order Entry.

#### **Print List of Notes**

To print a list of notes, type 'NOTES' at any menu path prompt (a prompt that requests a menu path). Press 'P'rint

Select the printer to print to.

Select the type of notes to print.

# PRINTOUT OF NOTES

- 1. Products
- 2. Customers
- 3. Vendors
- 4. Purchase Orders

ENTER 1 2 3 OR 4 ?\_

Main Menu TCL Commands

Program to alter data in multiple value warehouse locations

CALL DST BEFORE USING THIS FUNCTION!!!!!

Type ALTER. VALUE at TCL.

: ALTER. VALUE

FILE NAME..... PROD. DET ATTRIBUTE..... 9
VALUE...... 2
SUBVALUE..... 0
NEW DATA..... SR3
SAVE-LIST/'ALL' LR

COUNT:

## Print customer fax number on Pick/Packs

#### Menu 1.2 Order Entry/Invoicing

When printing a pick/pack the customer fax number will be displayed below the sold to address. The fax number that prints is from the customer master (12.2.2.2) field #29 (Purchasing fax number.) If #29 is blank then it will print what is in field #11 (accounting fax number).

## Convert a quote done in one branch to an order in another branch or customer.

## Menu 1.37 Copy Quote to Company/Customer

This will allow you to convert a quote done in one branch to another branch or another customer. This is beneficial when quoting multiple items to multiple customers because you will not have to re-type the quote.

Enter the quote number (8N) you want to convert.

Select option #1, Company, if you want to copy to another store or select option #2, Customer, if you want to copy to another customer.

Enter the company (2N) or customer number that you want to copy the quote to.

Confirm the transaction (Y/N). You will then be informed of the new quote number.

Example of copying to another company:

PROGRAM TO COPY QUOTE TO ANOTHER STORE OR CUSTOMER
ENTER QUOTE NUMBER (8N) 01101454

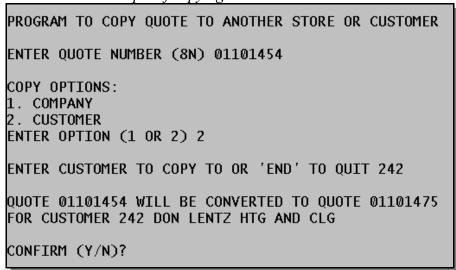
COPY OPTIONS:
1. COMPANY
2. CUSTOMER
ENTER OPTION (1 OR 2) 1

ENTER COMPANY NUMBER TO COPY TO OR 'END' TO QUIT 02

QUOTE 01101454 WILL BE CONVERTED TO QUOTE 02200328

CONFIRM (Y/N)?

Example of copying to another customer:



Training Tip: When entering a quote number in Menu 1.2. always enter a "Q" before the six digit quote number. Example:

| OPERATOR CD:  | STORE SUPPORT TEAM |
|---------------|--------------------|
| COMPANY NBR:  | 01                 |
| ORDER NUMBER: | Q101454 <u></u>    |
| CUSTOMER NBR: |                    |

## Customer fax number appears in order entry.

#### Menu 1.2 Order Entry

The customer's fax number is now displayed in field #8 of the Order Entry Header screen. The fax number displayed is from Customer Master Maintenance Menu, 12.2.2.2, field 11.

```
2.
                04/04/03
 3.
 4.
 5.
                000 -
                12 - 1% 10TH/25TH:NET30
 6.
         TERM
 7.
 8.
                319-366-4900
 9.
10.
11.
12.
    OMEG CER
```

#### **Standard Pack Prompts in Order Entry**

#### Menu 1.2 – Order Entry

This feature prevents items that are sold in standard packs only to be invoiced in non-standard pack quantities. AND products that can be sold individually, but are packed in quantities and sometimes get sold as one (Examples: B10-128 C&D access fittings, or batteries.)

First identify the products you will only sell in standard packs. Then in product master (12.3.2.2) field 2 (DESC2) enter '@SP' followed by the standard pack quantity.

(Example: @SP6) for 6. (You always start the line with @SP)

Now in Order Entry when you try to invoice a quantity that is not in increments of the standard pack quantity, you will get the following message:

Product has standard pack of 2. ACCEPT (Y\*\*\*/<Enter>)?

## **Change serial numbers after Day End**

## Menu 1.4 Fix Serial Numbers after Day-end

To change a serial numbers after an release has gone through an end-of-day.

Select menu 1.4, enter the release number (11N), enter the old serial number, and at the next prompt, enter the correct serial number.

```
ENTER RELEASE NUMBER (11N) ?01071361001

A.PROD.NO SERIAL NUMBERS
H25-193 291590

ENTER OLD SERIAL NUMBER ?291590

ENTER NEW SERIAL NUMBER ?h245587
```

#### Additional information displayed when faxing an invoice or quote

#### Menu 1.16 Fax Invoices and Menu 1.17 Fax Quotes

Customer number, customer name, invoice/quote date and total dollar amount will display when faxing an invoice or quote.

Start by entering the release (11N)/quote (8N) number you want to fax.

Confirm (Y/N) that you have the correct release number, and then follow the prompts as before.

```
Fax Invoice Example:

Enter Release number(S): (11N) separated by (;), or END:?01070781001
2678 COBBLESTONE COURT APTS 04/01/03 37.24
CONFIRM (Y/N) ?_

Fax Quote Example:

Enter Quote number(S): (8N) separated by (;), or END:?01101454
444 HUDSON HDWRE PLBG & HTG 03/19/03 496.48
CONFIRM (Y/N) ?
```

#### New message when entering a part that this customer already has on another order.

#### Menu 1.2 Order Entry

The message 'This item is still open on order 01#####. Accept (Y\*\*\*/<Enter>).' will appear in order entry if entering an item that the customer already has on order.

## **Customer Ranking**

## Menu 1.2 Order Entry

Customers will be ranked according to sales dollars, this ranking will display in Order Entry. To enable this feature enter 'Y' in Menu 35.1 screen3, field 5. Customers are ranked as an 'A' if sales dollars are greater than \$10,000/yr, 'B' if sales dollars are \$5,000-\$9,999, 'C' if sales dollars are \$1,000-\$4,999, 'D' if sales dollars are less than \$1,000, and 'N' if the account is less than a year old and sales dollars remain under \$5,000. This ranking is updated monthly during EOM. Each customer will be ranked based on total purchases from all branches.

\*Call DST to disable this message, either system wide or for selected customers.

| ORDER E   | ENTRY PARAMETER MAINTENANCE - SCE  | REEN 3                |
|---|--|-----------------------|
| 2. DISPLAY HEADER SCREEN 3. ALLOW UPDATE OF OMEGA | AFTER ENTERING A PRODUCT N 1ST ON EXISTING ORDERS NFLEX CERTIFICATION IN OE LABLE QUANTITIES ON BACKORDERS TOMER ABC RANKING | N<br>Y<br>Y<br>N<br>Y |

# New print option to choose a specific product on Contract Prices Below Minimum GP% Report

#### Menu 5.21 Contract Prices Below Minimum GP%

An option has been added to allow you to choose a specific product.

Start by going to menu 5.21, select which cost you would like to use (1. Branch, 2. Average, 3. Direct)

CONTRACT PRICES BELOW MINIMUM GROSS PROFIT PERCENT

PLEASE CHOOSE COST TO COMPARE CONTRACT PRICES AGAINST:

- 1. BRANCH COST
- 2. AVERAGE COST
- 3. DIRECT COST

PLEASE ENTER SELECTION OR 'END' TO END:

Then select #3 print product. Enter the warehouse you want to look at. Enter the product number(s) you would like, then enter the minimum GP% you want.

- 1. PRINT CUSTOMER
- 2. PRINT CONTRACT
- PRINT PRODUCT

PLEASE ENTER SELECTION OR 'END' TO END: 3

ENTER WAREHOUSE NUMBER: 001

ENTER PRODUCT NUMBERS SEPARATED BY ';' OR <CR> FOR ALL: B10-120; B10-121

PLEASE ENTER ACCEPTABLE MINIMUM GROSS PROFIT PERCENT: 35\_

#### New program to update contract prices from quote

#### Menu 5.28 Update Contract Prices from Quote

Select menu 5.28, enter the quote number to be converted (8N), and then enter the contract expiration date. A contract will then be created for the customer. This conversion updates the each price. Quantity breaks will have to be entered manually.

PROGRAM TO UPDATE CUSTOMER CONTRACT FILE FROM A QUOTE

ENTER QUOTE NUMBER (8N) 701101454

ENTER CONTRACT EXPIRATION DATE (MM/DD/YY) ?03/29/04

Menu 7 Purchasing

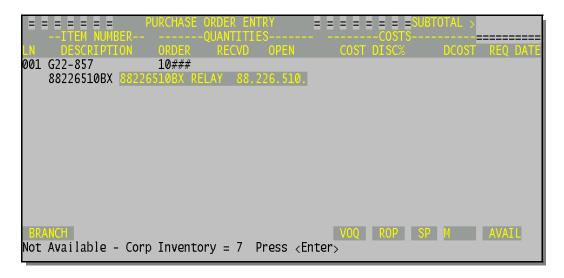
New warning message when inadequate qty avail at corp.

#### Menu 7.1 Purchase Order Entry & Edit

When creating a purchase order for Corp. the message 'Not available – Corp inventory = X. Press <enter>' will display when the quantity available in your default Corp. warehouse is less than the quantity ordered on the purchase order.

In addition, when you are finished with the PO, it will ask you if 'you want to check this PO for available stock at Corp.' If you say 'Y'es, it is ONLY going to display those items for which the quantity ordered is greater than the available qty at your default Corp. warehouse.

This comparison is performed by using the 'Web' quantity and accuracy will depend on the time of the latest transmission.



Menu 12 File Maintenance

#### **Sales Tax Expiration Dates**

#### Menu 12.2.2.2 Customer Master Maintenance

In screen 2 of Customer Master Maintenance (M 12.2.2.2), enter the expiration date (YYMM) of the sales tax exemption number in field #36.

A report, Tax Exempt Expirations, will print during month end showing all exemption numbers that have expired.

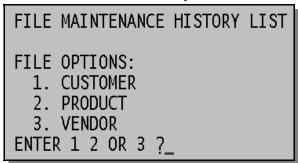
```
NOVAK HTG AND A INT CUST #:102500
 EX CUST #:
              1234
1.WHS/BR #
                                           20.SHIPTO CODE
              002
                                                           001
                                                           00 WILL CALL
2.MASTER AR #
                                           21.SHIP METHOD
3.CUST TYPE 55
                 SET UP ONLY
                                           22.SHIP ZONE
                                                               1% 10TH/25TH:NE
4.CUST CLS
             S1 SET UP ONLY
                                           23.TERMS CODE
5.TERRITORY 01 ALL TERRITORIES
                                           24.TAXABLE
6.SPEC INST MUST HAVE A PO# !!
                                           25.TAX JURIS
                                                            57 IA & LINN
7. CONTRACT#
             REFRIG-1*COPPER
                                           26.TAX EXEMPT #
                                                           05
8.DUN FLAG
                                            27.CREDIT METH
9.D&B CODE
                                            28.CREDIT LIM
                                                           3500
                                            29.CREDIT HOLD
10.PRC HOLD
11.PO REO
                                            30.ACCEPT B/0
12.MAILER REF 1234
                                            31.ACCEPT PART
13.SERV. CHRG
                                            32.ACCEPT SUB
                                            33.NA CUST #
14.LICENSE #
15.PAST DUE < %
                                            34.NA 2ND CUST REF
                                            35 TRANSMIT NA INV
16.PAST DUE DAYS
                                           36.TAX EX DATE 0301
```

#### On demand file maintenance history listing

#### Menu 12.7 File Maintenance History

Changes to file maintenance will now compile into a permanent file that can be reviewed and accessed indefinitely. This file will contain the same information that prints on EOD reports. You can specify whether you want to see changes made to a product record, a customer record or a vendor record.

Example: Product record changes



| MSTATUS-LOG | 231360     |
|-------------|------------|
| FILE.NAME   | PROD.MAST  |
| DATE        | 04/30/03   |
| TIME        | 10:43AM    |
| INT.KEY     | 100875     |
| EXT.KEY     | b10-120    |
| DICT.NAME   | DESC.1     |
| OLD         | 083S DRYER |
| NEW         | 1          |
| OPER        | STORE      |
| OPER        | STORE      |

## Certification field now accepts anything

#### Menu 12.2.2.9 OmegaFlex Certification Maintenance

Certification field now accepts any entry (previously only the date was acceptable)

### **Individual customer item numbers in order entry**

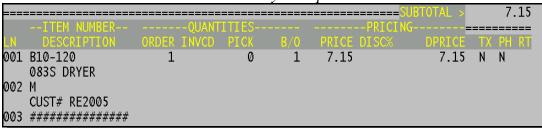
#### Menu 12.2.17 Maintain Customer Item Numbers

This program stores and displays individual customer item numbers for each of our part numbers.

To enter the customer item numbers select Menu 12.2.17. Enter the customer number, enter the Johnstone part number, it will say "Not on file. Is this a new item? (Y/CR)" select Y, then enter the item number the customer uses. After entering these part numbers you can use either the Johnstone number or the customer item number in order entry. The customer item number will be displayed below the Johnstone number.

|                    | CUSTOMER ITEM   | MAINTENANCE                      |
|--------------------|---|----------------------------------|
| CUSTOMER: PRODUCT: | 242<br>DON LENTZ HTG AND CLG<br>B10-120<br>083S DRYER | PO BOX 1465<br>WATERLOO IA 50704 |
| 1. CUSTOMER        |   |                                  |

## Order entry example:



## Menu 12.2.18 – Copy Cust Item#s to another Cust

This menu will allow you to copy customer item numbers from one customer to another customer.

Copy customer part numbers from one customer to another

Enter customer number to copy from ?242

Enter customer number to copy to ?998\_

Menu 13 Accounts Payable

## New AP check search lookup options

## Menu 13.5 Vendor Payables Inquiry

Add options to AP check search. Select 'C' to look up by check number. Select 'V' to look up by voucher number.

#### Lookup feature added to A/P Maintenance

#### Menu 13.20.1 Accounts Payable Voucher Input

#### Menu 13.20.2 Purchase Order Receipts Upd to A/P

The 'L' (lookup) feature was added to A/P Maintenance - G/L Distribution - Screen 1 (accessed through 13.20.1.field 15 or 13.20.2.field15). Type an 'L' in the G/L Distribution Field, enter the first digits of the account you are looking up, then select the line of the account you want.

#### **Bug Fixes**

#### Menu 13.20.1 Accounts Payable Voucher Input

## Menu 13.20.2 Purchase Order Receipts Upd to A/P

This was a fix so the due date will not change back to default when changing the discount to zero

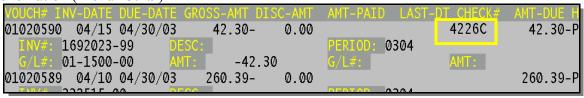
## Menu 13.20.2 Purchase Order Receipts Upd to A/P

When doing payables through 13.20.2 the discount amount now shows the first time through.

#### New indicator when a check has been cleared

### Menu 13.5 Vendor Payables Inquiry

The letter "C" will appear next to the check number if the check has been cleared through bank reconciliation (Menu 13.2.9)



## Program to clear receiver numbers off of PO Receiving Not Yet Vouchered report.

#### Menu 13.20.27 Clear Open Receiver

This is an easier way (than the 'C' option) to clear receiver numbers off of the PO Receiving Not Yet Vouchered Report (menu 13.20.7.)

Go to Menu 13.20.27.

Select #1 to clear all receivers through a specific date. Enter the date and this will clear the receivers.

```
PROGRAM TO CLEAR A RECEIVER

1. Clear all receivers thru a date
2. Clear one Receiver/Purchase order at a time
3. Reopen one Receiver/PO/Line at a time
Enter 1 2 or 3 ?1
Enter Date (MM/DD/YY) to clear thru ?02/31/03
```

Select #2 to clear a specific receiver number. Enter the receiver number, found on the report 13.20.7, and this will clear the receiver.

```
PROGRAM TO CLEAR A RECEIVER

1. Clear all receivers thru a date
2. Clear one Receiver/Purchase order at a time
3. Reopen one Receiver/PO/Line at a time
Enter 1 2 or 3 ?2

Enter receiver ?098754
```

Select #3 to reopen a specific receiver. Enter the receiver number, enter the purchase order number, enter starting line number or <Enter> for all.

```
PROGRAM TO CLEAR A RECEIVER

1. Clear all receivers thru a date
2. Clear one Receiver/Purchase order at a time
3. Reopen one Receiver/PO/Line at a time
Enter 1 2 or 3 ?3

Enter receiver ?098754
Enter Purchase Order (6n) ?01157985
Enter starting line number or <enter> for all ?20_
```

#### Fixed Key entry charges on corp. invoices.

#### Menu 13.20.13 Build Corp Invoice Receipt File

Fix – Key entry charges will now be listed as a misc.charge on corp. invoices.

Menu 16 End-of-Day

## **New Paperless End Of Day Report**

### Menu 16.5 EOD Report Xref Maintenance

This will print a report showing possible inventory problems from the previous day. The report will print on day end. It will be paperless day-end report number 01-151. The items displayed on this report are determined by looking at any product that was cancelled the previous day, non-stock items that were cancelled, and items that were cancelled that you normally do not stock. This is a list showing possible problems. It should help determine items that need to be returned to the vendor.

|                  |       |             | Rej                       | port | Exa | mpi | le: |          |          |          |                           |    |
|------------------|-------|-------------|---------------------------|------|-----|-----|-----|----------|----------|----------|---------------------------|----|
| 11:49:03         | 86 Ma | ny 2003 LIS | F OF INVENTORY PROBLEMS   | PAGE | 1   |     |     |          |          |          |                           |    |
| DATE             | WHSE  | A. PROD. NO | DESC                      | TEMP | TBX | QTY | ROP | BAL. BEF | BAL. AFT | COST     | REL.NO Po.                | ND |
| 35/06/03         | 991   | A92-430     | 2-1/2 TON 14 SEER PACKAGE | A    | 0E  | -1  | 0   | -1       | 0        | 0.000    | <b>01073014901</b>        |    |
| <b>3</b> 5/06/03 | 001   | A93-016     | TO19 MC TANK "EMPTY"      |      | C/H | 1   | 0   | θ        | 1        | 40. 100  | 01073147001               |    |
| <b>X5/06/03</b>  | 001   | A93-816     | TO19 MC TANK "EMPTY"      |      | C/M | 1   | θ   | θ        | 1        | 40. 100  | 61673147661               |    |
| <b>75/06/0</b> 3 | 661   | A93-018     | T002 OXYCEN TANK "EMPTY"  |      | C/H | 1   | 0   | 5        | 6        | 46. 508  | 01073147001               |    |
| <b>25/06/03</b>  | 861   | A93-818     | T002 OXYGEN TANK "EMPTY"  |      | C/M | 1   | 0   | 5        | 6        | 46. 500  | 01073147001               |    |
| <b>35/06/0</b> 3 | 001   | B12-991     | 1TV9781 TXV KIT           |      | 0E  | -1  | 90  | 2        | 3        | 0. 808   | 01 07301 <del>4</del> 901 |    |
| 35/06/03         | 001   | B92-850     | G1NA848S21D UNCASED COIL  |      | 0E  | -1  | 2   | 3        | 4        | 110.757  | 01073014901               |    |
| <b>25/06/03</b>  | 001   | B92-853     | G2FD030S17 CASED COIL     |      | 0E  | -1  | 1   | 1        | 2        | 107. 685 | 01073014901               |    |
| <b>35/06/0</b> 3 | 661   | B92-933     | N1AHC1606 MODULAR A.H.    |      | C/M | 1   | Ø   | 1        | 2        | 154. 588 | 01073130001               |    |
| 25/06/03         | 001   | B92-933     | N1AHC1686 MODULAR A.H.    |      | C/M | 1   | 0   | 1        | 2        | 154. 580 | 01073139991               |    |
| <b>35/06/0</b> 3 | 001   | B93-216     | FRCS03010D 2.5TAC 14SEER  |      | 0E  | -1  | 90  | -1       | 0        | 681.949  | 01073014901               |    |
| 35/06/03         | 002   | W89-024     | PE6252R6I B95 EMR0 LIT    |      | 0E  | -5  | 90  | -5       | 0        | 40. 320  | 82246238901               |    |
| <b>35/06/03</b>  | 002   | W89-680     | 1-6925 BLOWER WHEEL       |      | ADJ | 1   | 0   | 2        | 3        | 5.088    |                           |    |
|                  |       | W89-686     | 1-6925 BLOWER WHEEL       |      | ADJ | 1   | Θ   | 2        | 3        | 5. 080   |                           |    |

#### **Program to reprint Day End reports**

### Menu 16.10 Reprint EOD Reports

To reprint EOD Reports select menu 16.10. Enter the date or <enter> for the previous night. Enter the original printer number, then enter printer number to send the reports to

Program to Reprint Spooler Jobs printed in last 24 hours
ENTER DATE (MM/DD/YY) OR <CR> FOR LAST NIGHT ?04/22/03
04/22/03
Enter Original Printer Number ?0
Enter Printer Number to send reports to ?0\_

#### Program to resend Day End email reports

#### Menu 16.11 Resend EOD Emails

To resend EOD email, select menu 16.11. All emails will be sent immediately with no other prompts

Menu 18 End-of-Year

FIX – Able to now end out of the End of Year

Menu 18.3 Vendor File Year End Update

You will now be able to exit Vendor EOY Stream.

MONTH-END End-of-Month

**End-of-Month Order Entry Lockout.** 

#### MONTH-END.3 Disable Order Entry during Month-End

Disable Order Entry during the Month-end process until the 'Ok to start daily processing' message has printed. To set- log into month-end at "J", select 3, enter the time to disable. This prompt will automatically reset when used during month-end. This can also be used to disable order entry during the month, to set log into month-end at "J", select 3, enter the time to disable. To clear - select 3, and press Enter.

By setting this program, Order Entry will be disabled until the 'OK TO START DAILY PROCESSING' message has been printed

Enter HH:MM to disable Order Entry?21:00\_

Menu 19 Inquiries

You can now press <enter> for next page in inventory transaction history

Menu 19.7a Inventory Transaction By Customer

Menu 19.7b Inventory Transaction by Product

To forward to the next page you can hit enter to proceed (instead of 'Y'). The 'Y' option still works also.

## Seamless Cross-reference with Stock Status and Order Entry

#### Menu 19.6 Stock Status

The option 'X' from the stock status screen and from the order entry screen will take to into the cross-reference (menu 19.8a). You may then pull a cross-referenced item with a Johnstone part number directly back into the Stock Status screen or Order Entry by selecting the line of the item in the cross-reference.

Example:

From Menu 19.6 or from Order Entry Line Item Input, press X <enter>

Enter your cross-reference information.

If you find a Johnstone Number match, select the line number for that item and press <enter>

This item will be pulled back to either Stock Status or Order Entry respectively.

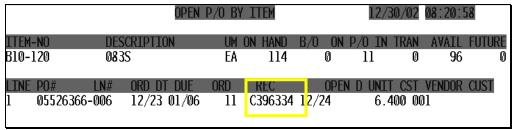
### **New Corp Shipment Indicator in Stock Status & Carton # Option**

#### Menu 19.6 Stock Status

\*This program only works if you have your Corp. Invoices and packing lists transmitted. When you pull up a Corp item in Stock Status that is on a Corp order that has been shipped, there will be an 'X' next to the On Order quantity. This 'X' indicates that Corp has shipped that item.

|             |         |                 | STOCK   | STATU  | JS INQU     | JIRY   |        | 12/   | 30/02 | 08:    | 16:38 |     |
|-------------|---------|-----------------|---------|--------|-------------|--------|--------|-------|-------|--------|-------|-----|
| ITEM NO.    | HAZ     | Z U/M I         | TEM DES | CRIPT] | EON         | DIS    | C P/   | C     | SUBST | ITUTE  | ITEM  | S   |
| b10-120     |         | EA 08           | 3S DRYE | R      |             | N      | l 317- | 01    |       |        |       |     |
|             |         | S 3/            | 8 ODF L | IQUID  | DRIER       |        |        |       |       |        |       |     |
| REGULAR PR  | COF     | RE CHG          | AV      | ERAGE  | COST        | BRANC  | CH COS | T D   | IR CO | ST \   | END#  | SP  |
| 13.06       |         | 0.00            |         | 5.     | .774        | 6      | . 400  |       | 5.9   | 86 A   | 480   | 25  |
| WHSE        | ON      | ON              | SOLD    | ON     | IN          |        | CON    |       |       | SALES  | YTO 3 | QTY |
| WHS LOC     | HAND (  | ORDER           | TODAY   | B/0    | PICK        | AVAIL  | ΙP     | E00   | ROP   | MTD    | YTD   | LY  |
| A 1 SG3     | 35      | 0               | 0       |        | 0           | 23     | 12     | 13    | 015   | 6      | 150   | 149 |
| A 2 T16]S35 |         | 0               | 0       |        | 0           | 29     | 5      | 14    | 15    | 2      | 195   | 152 |
| A 3 C5b     | 24      | 0               | 0       |        | 1           | 23     |        | 12    | 11    | 5      | 105   | 100 |
| B 4 SR7     | 13      | <u> 0</u>       | 0       |        | 0           | 13     |        | 9     | 12    | 4      | 75    | 68  |
| A 5 C1A     | 8       | 11X             | Ō       |        | Ō           | 8      |        | 11    | 10    | 1      | 91    | 112 |
|             | _       |                 |         |        | ū           |        |        |       |       | _      | -     |     |
| A 1 WC]SMA  | 39      | 0               | 0       |        | 0           | 39     |        | 23    | 39    | 14     | 426   | 280 |
| A 2 SRG1]WC |         | 13              | Ď       |        | ĭ           | 11     | 3      | 13    | 12    | 5      | 121   | 92  |
| n z skarj#o | 13      | 13              | U       |        | 1           | 11     | 3      | 13    | 12    | J      | 121   | JL  |
| TOTAL       | 168     | 24              | 0       | 0      | 2           | 146    | 20     |       | 114   | 37     | 1163  | 953 |
|             |         |                 |         |        |             |        | _      |       | _     |        |       |     |
| 10          | 1       | 10              | 11 2    | 5      |             |        |        |       |       | M109   | AV    | AIL |
| Enton Ttom# |         | [Z. [3]<br>zup. | 11.3    | D'ind  | oct 'N      | l'otos | 11.01  | ot Cl | c no  | 67. b  |       | 23  |
| Enter Item# | , LUUI  | kup, 5          | ates,   | n II.f | BUL, M      | otes,  | L3     | 2F 2I | ι. μυ | War be | HARAA | HAH |
| 1-END       | 2-X-REF | 3-X-            | REF 4   | -INQ   | <b>5-</b> J | CASHT  | 6-     |       | 7-JC  | ODT    | 8-JC  | COD |

If you type 'PO' <enter> it will bring up the Open P/O by Item screen and list the Carton number in the REC column next to the PO that it has been shipped for. This carton number corresponds with a number and barcode that is labeled on the box that has this item in it.



Menu 27

**PO Forecasting Menu** 

**ROP Calculation Fix** 

#### Menu 27.1.6 New ROP Calc Program

All ROP calculation programs will not calculate non-stock items

#### New display and options in Forecast Maintenance

#### Menu 27.5 Maintain Forecast

MDC and PDC available quantities are displayed in the upper left hand corner of the screen. New options:

- 'W' to get to the Web
- 'PO' to get to menu 19.13 Open Purchase Order by Item
- 'S' to get to stock status

| - to get to stock stat | 15                            |        |           |        |        |
|------------------------|-------------------------------|--------|-----------|--------|--------|
| PDC 412 MDC 781        | PO FORECAST MAINTENANCE       |        | ***       | NEW IT | EM *** |
| TOTAL\$ 8087.840       | 955 UNITS                     |        | -FY SALES | HIST0  | RY     |
|                        |                               |        | 2003      | 2002   | 2001   |
| WAREHOUSE 001 JO       | HNSTONE SUPPLY WATERLOO       | JAN    |           |        |        |
|                        |                               | FEB    |           |        |        |
| PRODUCT# B10-120       | 083S DRYER                    | MAR    |           |        |        |
|                        |                               | APR    | *         | ×      |        |
| VENDOR#                | 001 JOHNSTONE SUPPLY, INC.    |        |           |        |        |
| COST                   | 5.340 B/O =                   | JUN    |           |        |        |
| FCST QTY               | AVAIL = 0                     | JUL    |           | *      | 3      |
| STANDARD PACK          |                               |        |           |        | ŭ      |
| NEEDED OTY             | DAYS.S = 30                   | SEP    |           |        |        |
| V00 * >LEAD DA         | 0 * AOC = A480 FLYER          |        |           |        |        |
| 102 122.0 27.          |                               | NOV    |           |        |        |
| SUBSTITUTE ITEMS       | SEASON CD = S                 | DEC    |           |        |        |
| B12-260 13             | CAT PAGE# = 886               | TOT    | 0         | Ø      | 3      |
| 522 200 20             | 8 #LOST SLS =                 |        | _         | _      | BREAKS |
| BR COST = 5.340        |                               | PR = 7 |           |        | 0.00   |
| 5 TO 10                | 7,770 0001 01210 27,011       |        | v         |        | 0.00   |
| DIR CST = 5.000        |                               |        | _         |        |        |
| DIR OTY = 1            |                               |        |           |        | 0.00   |
| D211 (411 - 1          |                               |        |           |        | 0.00   |
| LN#. 0-ACCEPT. 'B'AC   | (OUT, 'D'ELETE, S#-STORE, PO' | 'S'    | 'SE'. 'W  | ''eb:  | 0.00   |
| Z.1, 5 7.03E111, B 7.0 | 1001, 5 22212, 6% 510112,     | , , ,  |           |        |        |

#### New Prompt when corp. stock level is less than forecast qty.

#### Menu 27.5 Maintain Forecast

This will identify which items on a corp. order were not available through your current warehouse (MDC or PDC). During the process of converting a PO Forecast (Menu 27.5) to a PO, you will see a listing that shows you which items on the PO were not available. After the list is displayed you will have to enter 'C' to continue. After this you will see your PO number.

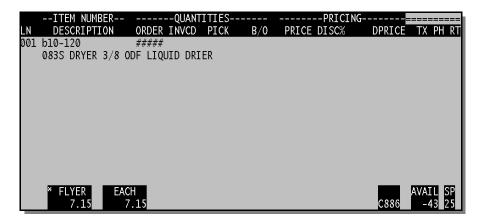
```
WARNING: BE CAREFUL ABOUT USING THE 'ALL' OPTIONS. EACH END-OF-DAY
REFORECASTS THE ENTIRE PRODUCT FILE FOR ALL VENDORS AND ALL WAREHOUSES. IF YOU USE THE 'ALL' OPTION, YOU MAY CREATE MORE PURCHASE
ORDERS THAN YOU INTENDED.
ENTER OPERATOR CODE:
ENTER VENDOR#'S SEPARATED BY SEMI-COLONS, OR 'ALL' VENDORS ==>:001
ENTER WAREHOUSE NUMBER (001 OR 002 OR ...) OR 'ALL' WAREHOUSES :002
ENTER 'REQUIRED DATE' TO APPEAR ON THE P/O (MM/DD/YY) OR <CR>:
ENTER SHIP VIA OR <CR> :
ENTER TERMS OR <CR> :
NOW CHECKING YOUR INPUT
DO YOU WANT TO CHECK THIS ORDER FOR AVAILABLE STOCK AT CORP (Y/N) ?Y
[404] 38 items selected out of 8136 items.
A.PROD.NO DESCRIPTION
                                            ORD.QTY CORP
            1F83-261 NON-PROG T-STAT
L39-039
                                                      O **NOT AVAIL AT CORP**
            RB1204A MOTOR
                                                      O **NOT AVAIL AT CORP**
$88-190
ENTER C-ONTINUE?
```

Menu 35 Parameter Menu

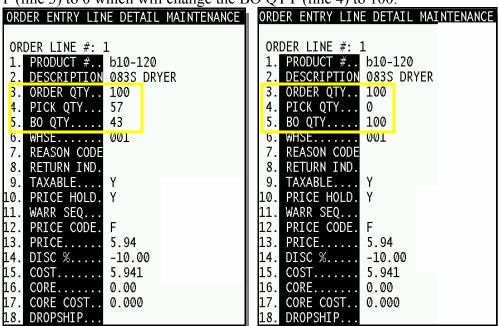
## New parameter to allow update of available quantities on backorders

### Menu 35.1 Order Entry Parameter Maintenance

If you have a customer who has ordered 100 of an item and you only have 57 Available, even if you put all 100 on B/O, your avail qty displayed in Order Entry is still going to be -43 (see screen shot). This parameter will determine whether or not the available quantity that is displayed should be affected by customer B/O quantities. When you place an "N" in 35.1, screen 3, field 4 you will turn on the parameter. With the parameter turned on any customer B/O quantities will NOT reduce the available quantity that is displayed in the Order Entry screen. (By default this field is a Yes)

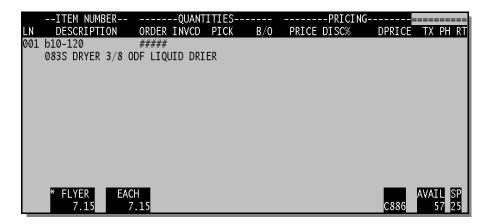


In this example, while in the Order Entry Line Detail Maintenance screen, you will change the PICK QTY (line 3) to 0 which will change the BO QTY (line 4) to 100.



Continued.....

Now the Available qty will be 57 the next time someone pulls up this part in order entry.



New parameter to auto-run Vendor Buying Transmission (menu 32.12) and Vendor Returns Transmission (menu 32.13)

## Menu 35.10 Auto Cost Update at EOD

This can be used to run Vendor Buying Transmission (menu 32.12.1 and 32.12.5) and Vendor Returns Transmission (menu 32.13) automatic. Enter a 'Y' in menu 35.10, field 5. Vendor transmissions will be updated daily during the eod process.

