

Data Services

2009 Regional Training

Accounting, Financials, & Sales Analysis

Choose from one of these convenient locations

[Jacksonville, FL Distribution Center](#) - October 19th & 20th

[Johnstone Supply Cincinnati, OH](#) - November 5th & 6th

[Las Vegas, NV Distribution Center](#) - November 19th & 20th



REGISTER HERE

Join us for two days of extensive training on what the accounting package can do, as well as how it interacts with other facets of the Database package! **We'll also be providing attendees with an advance copy of the upgraded accounting package.**

- Want to be able to project your cash flow?
- Want to learn best practices for daily balancing and reconciliation?
- Want to know how to analyze your profitability in-house?
- Want to know where the numbers on your Trial Balance come from?
- Want to identify which Accounts Payable menu is right for you?
- Want to know how to correctly value and account for your inventory?
- Want to learn how to collect your Accounts Receivable faster?
- Want to know how warranty impacts your profitability?
- Want to meet and network with other users from other stores ?
- Want to review timesaving tools you have right at your fingertips?

A few of the exciting upgrades we'll be introducing are:

GL Drill Down – It's window based! You'll be able to trace the origin of general ledger transactions all the way to the originating transaction: customer invoice, AP voucher or journal entry!

Bank Reconciliation – We've made it easier to reconcile to your bank statement with a windows-based program that will allow you to click items as they clear the bank to get to your cash balance!

Upload your Journal Entries from Excel – With the touch of a key, you'll be able to import your journal entries in Excel to save on time and eliminate frustration!

MUCH MORE – We've created many additional, **NEW** features and menu paths that will make your life easier as you try to account for, analyze and reconcile cash, inventory and transactions! We'll tackle every system module and how it relates to the accounting system!

Other topics we will be covering over the two day training session:

- *System Overview (Menu 35 & Menu 12)*
- *InterCompany Processes (Inventory & AR)*
- *Accounts Receivable*
- *Credit Management*
- *Posting Cash & NSF*
- *AR Adjustments*
- *Sales Tax*
- *Accounts Payable*
- *End of Day Reporting & Review*
- *End of Month Reporting & Review*
- *Bank Reconciliation*
- *Income Statement & Balance Sheet*
- *Cash Projection*
- *Dropships*
- *Warranty & Vendor Returns*
- *ACH Payments*
- *Accounts Payable*
- *Inventory Valuation & Reconciliation*
- *Balancing to Subsidiary Journals*
- *1099s*
- *Daily Balancing*
- *AP Discrepancies*
- *Corp Packets/Payments*
- *Labor, Education & Advertising Credits*
- *Chart of Accounts*
- *Trial Balance*
- *Sales & Profitability Analysis*
- *Budgeting*
- *Journal Entries*
- *Cutting Checks*
- *FT'ing Reports*
- *....and MORE!*

Who Should Attend?

Anyone in your organization who deals with AR, AP, Credit, Finance, Accounting or Sales Analysis. We also welcome those users who want to be exposed to what the system is capable of. Users will be expected to have a working knowledge of the menu paths and their basic function.

Instructor Bio - Kathleen Graw

Since her first day at Johnstone Supply Santa Ana and Laguna Hills in 1997, Kathleen Graw has been involved in numerous aspects of running a multi-branch store group, including, but not limited to, accounting, operations, sales, purchasing and warehousing. She has also been a Data Services Consultant and Instructor since 2001. Kathleen's guidance and knowledge is instrumental in the development of the accounting package.

Kathleen holds multiple professional degrees including a Bachelor Degrees in Public Relations and Accounting (1994) and a MBA with a concentration in Accounting (2004). She is also a member of the Institute of Management Accountants and a member of the Data Services User Advisory Group.

Registration Fee

\$375.00 per attendee. Price includes two days of training, lunch, and snacks. Charges will be applied to your Data Services Invoice.

Where to Register?

Click on any of the [REGISTER HERE](#) links or paste this URL into your web browser.

<http://spreadsheets.google.com/viewform?formkey=dGN0WTJ3clNtV0YwcU1rOW13dGI4ZWc6MA..>

Location & Hotel Information

[Jacksonville, FL](#)

[Cincinnati, OH](#)

[Las Vegas, NV](#)

Data Services Regional Training Cancellation Policy

A \$100.00 cancellation fee will be applied to any individual that cancels their regional training registration within 30 days of their scheduled class.