

## Pricing FAQ's

Q: How can I get a list of my pricing in Menu 5.3?

A: Use Menu 5.23 **Contract Price File**

Q: How can I get a listing of my pricing in Menu 5.15?

A: Use Menu 5.35 Matrix Listing



### **I have a price/cost that is not updated with the current information...what should I check?**

If a product price or cost is not up-to-date, the first thing to check is whether or not there is a price update parameter blocking on this product.

To check this go to M-12.3.2.9 Corp. Price Update Maintenance. The price update blocks can be set system-wide or on a part-by-part basis. Once in m-12.3.2.9, enter the specific part# that is in question. Any field that has an "N" in it shows that isn't being updated during the periodic price and cost transmissions.

If there isn't a specific block on an item, put in "DEFAULT" at the part number prompt. This will show any blocked fields not being updated on a system-wide scale.



### **What is the name of the price transmission file?**

The name of the file is the price.trans file and the pricing item's name is ptrans and the costing item's name is ctrans.




### **How do I mark up all pricing on all products for all customers for a specific vendor?**

The way to mark-up a vendor for all customers really quickly is to setup the pricing matrix and go into M-5.15, put in customer 'ALL' put in 'V' for vendor and then put in the correct pricing matrix.

### **How do I copy a contract from one customer to another? (Contract = setup in M-5.3)**

m-5.4.1 and copy the contract from your source customer/contract to your destination.

If you are talking m-5.3, there is a "Copy" option in there, but that doesn't append to the destination customer, simply over-writes.

 **I want to upload pricing from a spreadsheet through M-5.20.1, but the prods on my spreadsheet are NOT Johnstone numbers....will it work?**

If the non-Johnstone product number is a valid alpha.prod reference on your system, then YES M-5.20.1 will work.


 **How do I check to see if my products are being blocked from pricing and/or cost updates?**

Pricing blocks are set in M-12.3.2.9 by putting an "N" (N= No do not update) in one of the fields.

To get a report of items that have blockes setup in M-12.3.2.9, go to M-12.3.23 to get a listing.

 **How do I setup a discount for all online orders?**

The online discount is setup in m-35.20.2, field 3 discount percent. This will discount online orders specified % only. As soon as you turn it on it begins working so you control the number of days it is active.

 **Is there a way to setup in M-12.2.2.3 customer detail to set a customer up to #5 bucket prices but only on given prefixes?**

the best way to setup specific pricing (buckets on specific prods, vendors, class, types, etc) is M-5.15

 **How do I mass change program/contract expiration dates for all items in the program/contract?**

M-5.4.4, Change Effective/Expiration date. This will change the effective and/or expiration date. Go to M-5.4.4, it will then prompt for effectie date (can just hit return) and then input the expiration date (mm/dd/yy) and then confirm info with 'Y' to continue.

 **Where do I find information on the list price catalog?**

Head to this link for the list price catalog tutorial:

<http://dstdocs.sitemax.com/ListPriceCatalog.asp>

 **How does list price catalog affect pricing setup in M-5.15?**

Short answer...it doesn't.

Long answer:

Any Cost plus scenarios will not be affected at all, because they are based off of cost, not sell price.

Any Discounts off of EACH or BUCKET prices WILL apply the discount to the price AFTER the multiplier has been applied.

So, if a customer with a .50 multiplier AND a 5% discount off each price is purchasing an item with a list price of \$10, they

will be charged \$4.76.

Review the online docs at:  
[http://dstdocs.sitemax.com/LPC\\_Step5.asp](http://dstdocs.sitemax.com/LPC_Step5.asp)

 **Is there a way to manually set some list/retail (line 15 in product master-12.3.2.2) to work for retail customers?**

If you change the each price and block the Corp. transmission (12.3.2.9) it should take the new each and multiply it by 2.2223 to get your own list price - the new list will be calculated with Day End.

 **What is the best way to tell if a product is on a contract?**

Use menu 5.23 - Contract Price File Listing. This report will give you the option to search by customer/contract number or product number.

 **When using the List Price Catalog - How do I set a product up to always be sold at a specific multiplier, regardless of the customer multipliers?**

One solution is set up a Product Class Multiplier. Go to m-5.10 Product Class Multiplier Maintenance. Input the class for the product, or setup a specific product class for the product(s) and then put in a multiplier for this item. This will ensure that and item is sold at the specific multiplier regardless of individual customer multipliers.

 **What is a good report to run that will show if products appear on more than one contract?**

Use m-5.23 Contract Price File Listing- run it with option 2) By Product. This will be a lengthy report, but it will show the special pricing on an item. This report is also selectable by individual products.

 **What menu path do I use to print a list of customers linked to a contract?**

Use menu 5.21 List of Program, the system will prompt a specific customer.

 **I want to sell a set of products for the EACH price. I do not want them to calculate based on the customer multiplier.**

One method is to set a pricing matrix in m-5.15 as the following:  
field 1 (qty) as 1  
Field 2 (dpoint) as 23  
Field 3 (disc%) as 55.00

Once you have this set up and 0 to accept, be sure to test with a few of your customers.

 **I would like to load data into my matrix m-5.15 with a spreadsheet instead of keying each entry individually.**

You can load the pricing matrix from a spreadsheet by using m-5.20.2. Updte Matrix from Excel

Here is a link to the step by step documentation:  
[http://dstdocs.sitemax.com/M\\_5\\_20\\_2.asp](http://dstdocs.sitemax.com/M_5_20_2.asp)



#### **How can I print a listing on items on the SPS2009 program?**

Use menu 5.31 Contract Price Book, at the prompt, Enter Contract Number.. enter SPS2009. You can FT this report and sort in excel.



#### **How can I load and excel spreadsheet with multiplier changes?**

Use menu 5.20.5 List Price Multiplier Upload. Click on the link for the step by step process.

[http://dstdocs.sitemax.com/M\\_5\\_20\\_5.asp](http://dstdocs.sitemax.com/M_5_20_5.asp)