



Cycle Counting

Data Services Training Conference 2009

Denver, CO

April 24th & 25th



Why Cycle Counting?

- What is Cycle Counting?
 - Small subset of inventory counted on any given day
- Why is Cycle Counting the 'IT' thing to do?
 - Less disruptive to daily operations than a physical inventory plus measures inventory accuracy on a regular basis.
- Are you using Cycle Counting?



Cycle Counting

- Three Base Package Cycle Counting Options
 1. EOD Cycle Count
 2. On-Demand Cycle Counting
 3. On-Demand Location Cycle Counting
- Custom EOD Cycle Counting
- Should Cycle Counting Replace an Annual Physical Inventory?

Updated Menu Path & Documentation

- ✓ End of Day Counts
- ✓ On-Demand Counts
- ✓ Parameters
- ✓ Documentation

MENU-9.34		CYCLE COUNTING	
18:33:51 10 Apr 2009		51	
		ON-LINE DOCUMENTATION	

	****END-OF-DAY COUNTS****		
	1. Add Items to EOD Counts		31.
	2. Count Input & Adjustments		32.
	3. Cycle Counting Audit		33.
	4. EOD Cycle Count Parameters		34.
	5. Reprint EOD Report		35.
	****ON-DEMAND COUNTS****		
	8. Count Report by Location only		38.
	9. Precount/Location/Variance Report		39.
	10. Count Input & Adjustments		40.
	11. Cycle Counting Audit		41.
	****WAREHOUSE LOCATIONS****		
	20. WARE.LOC Maintenance		50.
	21. WARE.LOC Listing		51.
	22. PRODUCTS with **NO** ware.loc		52.
	23. Upload WARE.LOC from a spreadsheet		53.
	24. List of Items by Location/Vendor		54.

MENU-9.34

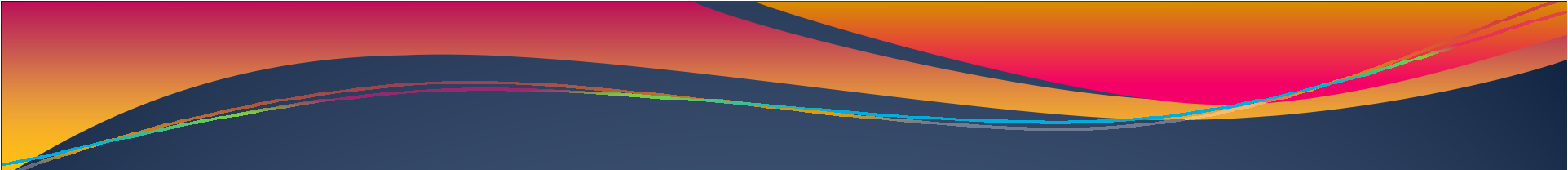
CYCLE COUNTING

11:18:21 13 Apr 2009

1 JO

ON-LINE DOCUMENTATION

****END-OF-DAY COUNTS****	
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****WAREHOUSE LOCATIONS****	
20. WARE.LOC Maintenance	50.
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24. List of Items by Location/Vendor	54.



Base Package EOD Cycle Counting

Base Package EOD Cycle Counts

MENU-9.34	CYCLE COUNTING	
11:18:21	13 Apr 2009	1 J
****END-OF-DAY COUNTS****		ON-LINE DOCUMENTATION
1. Add Items to EOD Counts		31.
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- The Base Package EOD Cycle Count process is used to run counts on items of your choice. This program is most often used when a discrepancy is found on the remaining quantity on Pick Tickets.

Pick Ticket – On Hand Qty

JOHNSTONE SUPPLY LH 23211 DEL LAGO DRIVE LAGUNA HILLS, CA 92653	* PICK/PACK 02/09/09 TELEPHONE 714-556-4822 BUYER:	* * PAGE 1						
SOLD TO: JS SANTA ANA 3015 SOUTH KILSON DRIVE SANTA ANA CA 92707	SHIP TO: JS SANTA ANA 3015 SOUTH KILSON DRIVE SANTA ANA CA 92707							
CUST FAX# 714-556-6417								

PO#	TERMS	SHIP METHOD	CUSTOMER #	INV DATE	INVOICE#			
AUTO PO#0113465	NET 30 FROM INV	STORE TRANSFER	S01	02/09/09				
-----			-----					
LN#	STOCK NO	ORD	SHF	B/O	WGT	BIN	DESCRIPTION	PRICE EA

***** ORDER REPRINT *****								
***** THIS IS NOT AN INVOICE *****								
1.588-844	(001)	1	1	0	14.0	NONE	SVB2034 1/3HP EVAP M	47.01
TAKEN BY: Amanda W								



EOD Cycle Counts

High-Level Overview

- **Step 1** – Setup Parameters in Menu 9.34.4
 - **Step 2** – Add/Remove items to count using Menu 9.34.1
 - **Step 3** – Accept/Adjust counts in Menu 9.34.2
 - **Step 4** – View the count Audit in Menu 9.34.3
- Optional – Reprint the EOD report using Menu 9.34.5

EOD Cycle Count Parameters

MENU-9.34		CYCLE COUNTING	
11:18:21	13 Apr 2009		1 J
		ON-LINE DOCUMENTATION	
****END-OF-DAY COUNTS****		-----	
1. Add Items to EOD Counts		31.	
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Menu 9.34.4

EOD Cycle Count Update Parameter Maintenance		
1. End-of-Day Cycle Counting (Y/N)		Y
2. Auto add Negative On Hands (Y/N)		N
3. Auto add Credit Memos - Minimum \$\$\$		200

Menu 9.34.4

EOD Cycle Count Parameters

1. **EOD Cycle Counting (Y/N)** - Select 'Y' to turn ON the base package EOD cycle count
2. **Negative On Hands (Y/N)** - Select 'Y' if you want negative on-hands automatically included in the base package EOD cycle count.
3. **Auto add Credit Memos - Minimum\$\$\$** - Enter the minimum dollar amount of credit memo products that should automatically appear on the EOD count. For example, if \$200 is entered then only products that cost \$200 or more will auto add. If this field is left blank then no credits will auto add.



EOD Counts

Menu 9.34.1 is used to manually add or remove items from the base package EOD cycle count. Before starting this process the parameter EOD Cycle Counting in Menu 9.34.4 must be set to Y. Setting this parameter to a Y will enable the base package EOD Cycle Count.

Step 1

- Decide which items need to be included in the cycle count.

Step 2

- Menu 9.34.1 will prompt for Operator Code and Warehouse Number

Step 3

- Begin adding or removing products
- To Add a product enter the product number and then <enter>
- To Remove a product enter the line number of the listed product

Add Items to EOD Count

- Products will be removed from the list in Menu 9.34.1 once they have been adjust/accepted in Menu 9.34.2. You must o to Accept in Menu 9.34.2 in order for the list to be cleared in Menu 9.34.1. This means that if you don't have a chance to count on any given day the same list will be generated the next day so nothing will be missed.

LIST OF ADDTL ITEMS FOR CYCLE COUNTS

1 b10-120
2 b10-130
3 W89-766
4 H25-245
5 H85-302
6 B84-452

ENTER LINE NUMBER TO REMOVE OR PRODUCT TO ADD ?B84-451



Menu 9.34.2

Count Input / Adjustment

- After counting the base package EOD cycle counts, use Menu 9.34.2 to either adjust or accept the counts.

- Menu 9.34.2 displays the items currently on the cycle count with the current on-hand quantity. Enter the correct on-hand quantity or press <enter> for no change.

LN	PRODUCT NUMBER	ON HAND	CORRECT COUNT
09:43:30	09 Apr 2009	DAILY CYCLE COUNTS - WHSE 001	
1	b10-120	46	**NO CHANGE**
2	B10-130	17	** 18 **
3	W89-766	2	

Enter Correct On Hand or <enter> for no change

Menu 9.34.3 Audit List

- The Cycle Count Audit is used to see **WHAT** was adjusted, **WHEN** it was adjusted and **WHO** adjusted the item.

10:13:50	09 Apr 2009		CYCLE COUNT AUDIT REPORT	PAGE	1	
WHSE	DATE....	TIME....	ADJ.QTY...	A.PROD.NO.....	OPNAME.....	TYPE...
001	04/09/09	10:13:11	1	W89-766	Store Support	DAILY

Menu 9.34.5 Reprint EOD Report

- The EOD report serves as your count sheet. Count the items that appear on the report and manually record the actual count on the sheet. When completed Menu 9.34.2 is used to accept or adjust the counts. EOD.XREF 01-132. Print and email adjustments are made in Menu 16.5.

```
15-02-14 17 Apr 2009      CYCLE.COUNT SHEET - MHSE 001  <ENTER IN 9.34.2>      PAGE      1
```

PRODUCT#	ITEM DESCRIPTION	WLOG	ON	NEW COUNT	VARIANCE
1 B10-120	003S DRYER	102	46	_____	_____
		default			
		102			
		101			
2 B10-130	165S DRYER	102	17	_____	_____
		default			
3 M89-766	CJ-95 COILJET CLEANER	SHOW	3	_____	_____
		101			



On Demand Cycle Counting

On-Demand Counts

```
****ON-DEMAND COUNTS****  
8. Count Report by Location only  
9. Precount/Location/Variance Report  
10. Count Input & Adjustments  
11. Cycle Counting Audit
```



On-Demand Cycle Counts

- Counting product by Prefix and/or Location on demand.
 - You Control **WHAT** Products are Counted
 - **Prefix**
 - **Location**
 - You control **HOW** many Products are Counted
 - You control **WHEN** Products are Counted



On Demand Cycle Counts

High-Level Overview

- **Step 1** – Print Cycle Count report using Menu 9.34.8
- **Step 2** – Accept/Adjust counts using Menu 9.34.10
- **Step 3** – View Audit in Menu 9.34.11

Menu 9.34.8

Cycle Count Report by Location

- The Cycle Count Report is used to manually count items by prefix and/or location. This report looks at items that have had locations setup through Menu 9.34.20 WARE.LOC Maintenance, Menu 34.11 Scan Warehouse Locations, Menu 12.3.2.3 Product Detail or the S3 Handheld Menu Option 1 for Scan Locations.

Menu 9.34.20 WARE.LOC

WAREHOUSE LOCATION MAINTENANCE		
WAREHOUSE:	001	JOHNSTONE SUPPLY
LOCATION:	1A1	
1. ZONE (R\P\S\B\W\C)	R	
2. CYCLE COUNT	y	
3. GROUP		
4. TYPE (H\R\W)	H	

- Enter Zone – R (Rack); P (Parts); S (Showroom); B (Bulk); W (Will Call); C (Counter)
- Cycle Count - If this location includes items that you would like to cycle count, then place a Y in this field. Cycle Counting is usually done on high moving items that are easy to count or high cost items. **This flag is only used by stores who have the custom EOD cycle count process.**
- Group – Not used at this time.
- Type – Where is the primary location for this item. H = Home (Main Location); R = Random (Bulk Storage) and W = Will Call.

Menu 34.11 Scan Locations

```
SCAN PRODUCT LOCATIONS

ENTER WAREHOUSE      001
ENTER LOCATION      1A1
ENTER 1 - 6, C-lear  4
ENTER PRODUCT B10-120
b10-120 083S DRYER WHSE 001 LOC 1A1

ENTER L-ABEL PRINT OR <ENTER>
```

WLOC1 =	1B2
WLOC2 =	default
WLOC3 =	1B2
WLOC4 =	1A1
WLOC5 =	
WLOC6 =	

- Match a Product to a Warehouse Location

Menu 12.3.2.3 Product Detail

PRODUCT DETAIL MAINTENANCE			
WAREHOUSE	001		
EX PROD #	b10-120	083S DRYER	CAT PAGE:1407
		LAST CYCLE COUNT DATE	
2. AVG COST	1.980		-----FY SALES HISTORY-----
3. ROP	10		2009 208 207
4. REORDER QTY			JAN +
5. DAYS SUPPLY		20. DIR COST	FEB
6. MIN ROP	10	21. DIR QTY	MAR
		ONHAND	46
8. WAREHOUSE LOC 1	1B2	VOQ	31 [#]
9. WAREHOUSE LOC 2	default	CBO	6
10. WAREHOUSE LOC 3	1B2	INPICK	9
11. WAREHOUSE LOC 4	1A1	SEASON	S
12. OH NEGATIVE IND	Y		AUG
13. LOT LOGIC IND	N		SEP 1+
14. SERIALIZED INV	N		OCT
15. STANDARD PACK	25		NOV
16. VENDOR NUMBER	001 JOHNSTONE SUPPLY		DEC
17. TAX FLAG	N		TOT 1 0 0
18. CREATE DATE	03/18/08		
19. ABC RANKING			
Enter Line#, Backout, DELETE, Edit, 0 to Accept			

S3 Menu – Scan Locations

```
SCAN PRODUCT LOCATIONS
ENTER WAREHOUSE      001
ENTER LOCATION       1A1
ENTER 1 2 3 OR 4
ENTER PRODUCT
```

```
SCAN PRODUCT LOCATIONS
ENTER WAREHOUSE      001
ENTER LOCATION       1A1
ENTER 1 2 3 OR 4     1_
ENTER PRODUCT B10-120
B10-120 083S DRYER WHSE 001 LOC 1A1
WLOC1 = wc
WLOC2 = SG4
WLOC3 = 2SRG1
WLOC4 = sg1
```

- Menu 1 is used to match a location up to a part number. This is often used when setting up a new location/item or when prepping for inventory.

Using Menu 9.34.8

- Count Sheet

```
CYCLE COUNT REPORT  
ENTER WAREHOUSE (3N) ?001  
ENTER PREFIX (SEPARATED BY ;) OR <ENTER> FOR ALL ?  
ENTER BEGINNING WHSE LOCATION OR <ENTER> FOR ALL ?1A1  
ENTER ENDING WHSE LOCATION ?1A1
```

9.34.8

Cycle Count Report

PRODUCT#	PROD.DESC	QOH	IP	ROP	WLOC	LOC2	LOC3	LOC4	1ST COUNT	2ND COUNT	AVG COST	VALUE	AT	AVG.CST
884-451	4198-08 CAL-GREEN	1			1a1	1a2	SHOW		-----	-----	11.660			11.660
884-452	4191-08 EVAP-GREEN	1			1a1	SHOW			-----	-----	10.880			10.880
H24-319	BJ10 BELT JACK	2			0	1a1			-----	-----	11.100			22.200

Menu 9.34.10 Input/Adjustments

CYCLE PRECOUNT INPUT/ADJUSTMENT

ENTER WAREHOUSE (3N) ?001

1. Only Adjust Items that were Precounted
2. Adjust Precounted and Selected Prefix/Location
3. No Precounts - Only Selected Prefix/Location, same as 9.34.8
Enter 1 2 or 3 ?3

ENTER PREFIX (SEPARATED BY ;) OR <ENTER> FOR ALL ?

ENTER BEGINNING WHSE LOCATION OR <ENTER> FOR ALL ?1A1

ENTER ENDING WHSE LOCATION ?1A1

- Once all items have been verified on the discrepancy report in Menu 9.34.8, use Menu 9.34.10 - Count Input/Adjustments to make adjusting entries.



Menu 9.34.10

- Option #1 - **ONLY ADJUST ITEMS THAT WERE PRECOUNTED** (list of items that were precounted using Menu 9.20.4 or the S3 Option 4 Precount method)
- Option #2 - **ADJUST PRECOUNTED AND SELECTED PREFIX/LOCATION** (List of precounted items including searches based on Prefix and Warehouse location)

Menu 9.34.10

- Option #3 - **NO PRECOUNTS - ONLY SELECTED PREFIX/LOCATION, SAME AS 9.34.8** (Does not include any precounts, it's based on the same search option as Menu 9.34.8 Count Report)

✓Tip: Choose the same method, warehouse locations or precounts that you used to print off the variance report



Menu 9.34.10

- Hit enter if the on-hand quantity is correct. If the on-hand quantity is wrong, enter the correct count. This will need to be done for all items that were counted (even if the scanned pre-count matched the on-hand quantity.)
- On the last item, the following message will appear:
Enter line#, Add, Backout, Previous, Next, o to Accept
 - If you want to go back and adjust a line, enter the line number
 - 'P' - Will go to the previous page
 - 'N' - Will go to the next Page

Menu 9.34.10

- <Enter> O to accept and Update Changes

```
12:10:52 23 Mar 2009  DAILY CYCLE PRECOUNTS - WHSE 001
LN PRODUCT NUMBER  ON HAND  CORRECT COUNT
1 B84-451          1          ** 1 **
2 B84-452          1          **NO CHANGE**
3 H24-319          2

Enter Correct On Hand or <enter> for no change _
```

Menu 9.34.11 Audit

- Run the audit report to see **WHAT** was adjusted, **WHEN** it was adjusted and **WHO** adjusted the item.

10:13:50	09 Apr 2009		CYCLE COUNT AUDIT REPORT	PAGE	1	
WHSE	DATE....	TIME....	ADJ.QTY...	A.PROD.NO.....	OPNAME.....	TYPE...
001	04/09/09	10:13:11	1	W89-766	Store Support	DAILY



Inventory Adjustments

- Adjustments made in Menu 9.34.10 and 9.34.2 use Reason Code 23.
- Use Menu 12.3.7 to enter a off-setting account
- The description entered in 12.3.7 for the reason code is what will appear in History.
- Product Detail “Count Date”



On Demand Location Cycle Counting

On Demand Location Cycle Counting

High-Level Step Overview

- Step #1 –
 - S3 Menu Option 4 - Precounts
 - Menu 9.20.4 - Precounts
- Step #2 - Menu 9.34.9 - Precount/Location/Variance Report
- Step #3 – Menu 9.34.10 – Count Input & Adjustments
- Step #4 – Menu 9.34.11 – Cycle Counting Audit

Scanner / Handheld



Bar Code Scanner



Handhelds

Pre-requisites

- Assigning Locations
 - Use Menu 9.34.20 or Menu 9.34.23 to upload locations from an Excel Spreadsheet.
 - To use Menu 9.34.23 the file must be saved as loc.txt to the PICK folder on the C Drive
- The format for the warehouse location excel spreadsheet should be as follows:

Column A	LOCATION
Column B	ZONE (R\P\S\B\W\C)
Column C	CYCLE COUNT (Y/N)
Column D	TYPE (H\R\W)



Managing Counts

Deciding which products to count...

- **Option #1** – Print a list of warehouse locations using menu 9.34.21. Use this list to keep track of what has been counted and what needs to be counted.
- **Option #2** – Just start counting.

Precounts – S3 Menu

- Enter the warehouse for which you are doing inventory.
- Next, scan the location that is being count.
- The Warehouse and Warehouse Location will be displayed on the screen and you will be prompted for the product (part number).

```
WHSE: 004  
ENTER WLOC: R0101A01  
-----  
WHSE: 004 WLOC: R0101A01  
PRODUCT
```

Precounts – S3 Menu

- Scan the item at the Product prompt.
- The part number, description and quantity of 1 will be displayed on the screen as well as the warehouse, warehouse location and product prompts again.

```
WHSE:004
ENTER WLOC R0101A01
-----
WHSE:004
WLOC:R0101A01
PRODUCT:  B10-120
B10-120
083S DRYER           1
-----
WHSE:004
WLOC:R0101A01
PRODUCT
```

Precounts – S3 Menu

- To manually enter a quantity, type the quantity beginning with a dot (i.e., **.10**) then press <ENTER>
- Now the part number, description and a quantity of 10 is displayed.

```
B10-120
083S DRYER          1
-----
WHSE: 004
WLOC: R0101A01
PRODUCT:  .10
B10-120
083S DRYER          10
-----
WHSE: 004
WLOC: R0101A01
PRODUCT
```

Precounts – S3 Menu

- To reduce the quantity, in the event that an incorrect quantity was entered, do the following:
 - **Step 1:** Scan the item again
 - **Step 2:** Enter the quantity to reduce, less one, with a ‘.-’ in front of it.
- For example, if you want to reduce this to a total quantity of 1, you would enter ‘.-3’

```
B10-121
084 DRYER 4
-----
WHSE: 004
WLOC: R0101A01
PRODUCT: B10-121
.-3
B10-121
084 DRYER 1
-----
WHSE: 004
WLOC: R0101A01
PRODUCT
```

Precounts – S3 Menu

- When moving on to the next location, scan the new location at the Product prompt.
- The warehouse number and the NEW warehouse location and product prompt will appear on the screen.

```
WHSE: 004  
WLOC: R0101A01  
PRODUCT B10121  
B10-121  
084 DRYER 3
```

```
-----  
WHSE: 004  
WLOC: R0101A01  
PRODUCT: R0101A02
```

```
-----  
WHSE: 004  
WLOC: R0101A02  
PRODUCT
```



Precounts – Menu 9.20.4

- Pre-counting with Bar Code Scanners
 - Use Menu 9.20.4
 - Laptop and wireless Bar Code scanner is needed
 - 2 person process

Precounts – Menu 9.20.4

✓ Enter Warehouse Location

PHYSICAL INVENTORY PRE-COUNT ENTRY			
WHSE: 001	JOHNSTONE SUPPLY	WLOC: 1A1_	
PART NBR	DESCRIPTION	PRECOUNT	PRECOUNT TOTAL

Precounts – Menu 9.20.4

- ✓ Scan Part Number

PHYSICAL INVENTORY PRE-COUNT ENTRY			
WHSE: 001	JOHNSTONE SUPPLY	WLOC: 1A1	
PART NBR	DESCRIPTION	PRECOUNT	PRECOUNT TOTAL
B10-120_			

Precounts – Menu 9.20.4

- ✓ One item is counted automatically until a quantity is entered. If no quantity is entered before scanning a different item, there will be one of this item counted.

PHYSICAL INVENTORY PRE-COUNT ENTRY			
WHSE: 001	JOHNSTONE SUPPLY	WLOC: 1A1	
PART NBR	DESCRIPTION	PRECOUNT	PRECOUNT TOTAL

b10-120	083S DRYER	1	1

Precounts – Menu 9.20.4

- To reduce the number enter a “.-” in this example a .-25 is entered. This will reduce the total to 24.

PHYSICAL INVENTORY PRE-COUNT ENTRY				
WHSE: 001	JOHNSTONE SUPPLY		WLOC: 1A1	
PART NBR	DESCRIPTION		PRECOUNT	PRECOUNT TOTAL
=====				
.-25__				
b10-120	083S DRYER		49	50
b10-120	083S DRYER		1	1



Menu 9.34.9

- When finished pre-counting, run Menu 9.34.9 Count Report to verify discrepancies. The report will show all locations that the product is assigned to. Also check other general areas where the item could be will call, receiving, etc.
 - The computer will ask: **ENTER WAREHOUSE LOCATIONS (SEPARATED BY ;) OR <ENTER> FOR ALL PRECOUNTS**

Menu 9.34.9

- ✓ Tip: Best Practice is to enter the warehouse location that was counted. This will include all items that have that location listed in Product Detail (Menu 12.3.2.3).

Example:

- B84-451 has a location of 1a1.
- You counted location 1a1
- Location 1a1 is entered in the 9.34.9 parameter
- Variance report will display that B84-451 should be on the shelf even if it was not on the shelf during the precount.
- By entering the location the report lists all items that should be on the shelf along with alternate locations.



Menu 9.34.9

- If you hit enter for all pre-counts (not entering a specific location), it will match up the quantities of the items scanned to verify the quantities.
 - Example: You count 5 items. The computer will match up the on hand quantities to only those 5 items to see if there is a variance.
 - ONLY SHOW ITEMS DIFFERENT THAN ON HAND (Y/N)?
 - ‘Y’ - Only shows the variances
 - ‘N’ - Shows everything that was counted
 - ENTER C-CONTINUE?
 - Enter C to continue. See the message above. If you chose to only view the items that were different and there were no differences, the computer will show no items present. Nothing will print out. Just hit C to continue.

Menu 9.34.9

Cycle Precount Report

12:01:23 23 Mar 2009		CYCLE PRECOUNT REPORT FOR WAREHOUSE 001				PAGE 1								
PRODUCT#	PROD.DESC	1ST COUNT	PRECOUNT	QOH	IP.	ROP	WLOC.	LOC2.	LOC3.	LOC4.	AVG COST	VALUE	AT	AVG.CST
B84-451	4190-08 CAL-GREEN	-----		1			1a1	1a2	SHOW		11.660			11.660
B84-452	4191-08 EVAP-GREEN	-----	1	1			1a1	SHOW			10.888			10.888
H24-319	BJ10 BELT JACK	-----		2			0 1a1				11.100			22.200
H25-245	DA76440 6IN1 SCREWDIVR	-----	12	12	0		9 SHOW	1a1			3.859			46.308
H85-302	1132 TOOL BACKPACK	-----	1	1			0 SHOW	1a1			50.475			50.475
M89-766	CJ-75 COILJET CLEANER	-----	1	2			SHOW	1a1			336.960			673.920



Menu 9.34.10

- Once all items have been verified on the discrepancy report in Menu 9.34.9, use Menu 9.34.10 - Count Input/Adjustments to make adjusting entries.



Menu 9.34.10

- Select 1 of the following three options
 - **Option #1** - ONLY ADJUST ITEMS THAT WERE PRECOUNTED (list of items that were precounted using Menu 9.20.4 or the S3 Option 4 Precount method)
 - **Option #2** - ADJUST PRECOUNTED AND SELECTED PREFIX/LOCATION (List of precounted items including searching based on Prefix and Warehouse location)
 - **Option #3** - NO PRECOUNTS - ONLY SELECTED PREFIX/LOCATION, SAME AS 9.34.8 (Does not include any precounts, it's based on the same search option as Menu 9.34.8 Count Report)

Menu 9.34.10

- ✓ Tip: Choose the same method, warehouse locations or pre-counts that you used to print off the variance report

Menu 9.34.10

```
12:10:52 23 Mar 2009 DAILY CYCLE PRECOUNTS - WHSE 001
LN PRODUCT NUMBER ON HAND CORRECT COUNT
1 B84-451 1 ** 1 **
2 B84-452 1 **NO CHANGE**
3 H24-319 2
```

Enter Correct On Hand or <enter> for no change

Menu 9.34.11

- The Cycle Count Audit is used to see WHAT was adjusted, WHEN it was adjusted and WHO adjusted the item.

```
10:13:50 09 Apr 2009      CYCLE COUNT AUDIT REPORT      PAGE 1
WHSE DATE.... TIME....  ADJ.QTY...  A.PROD.NO.....  OPNAME.....  TYPE...
001  04/09/09 10:13:11          1 W89-766      Store Support  DAILY
```

Base Package Options

MENU-9.34	CYCLE COUNTING	
11:18:21	13 Apr 2009	1 JO
		ON-LINE DOCUMENTATION

****END-OF-DAY COUNTS****		
1. Add Items to EOD Counts		31.
2. Count Input & Adjustments		32.
3. Cycle Counting Audit		33.
4. EOD Cycle Count Parameters		34.
5. Reprint EOD Report		35.
****ON-DEMAND COUNTS****		
8. Count Report by Location only		38.
9. Precount/Location/Variance Report		39.
10. Count Input & Adjustments		40.
11. Cycle Counting Audit		41.
****WAREHOUSE LOCATIONS****		
20. WARE.LOC Maintenance		50.
21. WARE.LOC Listing		51.
22. PRODUCTS with **NO** ware.loc		52.
23. Upload WARE.LOC from a spreadsheet		53.
24. List of Items by Location/Vendor		54.



Custom EOD Cycle Counting

- Menu 10.34
 - Cost \$250.00
 - Custom how many items counted per day
 - Customized what is counted
 - System generated counts



Physical Inventory

- Are you replacing your Physical Inventory with Cycle Counting?